LITTLE LONGSTONE PARISH MEETING
Clerk: Sarah Stokes
Longstone Byre
Little Longstone
Bakewell
Derbyshire
DE45 1NN

Tel: 01629 640851 Email:stokes271@btinternet.com

Minutes of the Annual Parish Meeting 1 June 2017 held in Little Longstone Chapel

Present: Mrs D Gregory (Chair), Mr K Adamson, Mr P Davey, Mr and Mrs D Gledhill, Mrs D Gair-Tasker, Mrs A Whittlestone, Mrs J Blair and Mrs S Stokes (Clerk).

10/17 Apologies for absence.
Apologies were received from Mr and Mrs J Longsdon, Mr R Gregory, Mrs E Adamson and Mrs C Burns.

11/17 Declarations of interest relating to matters on the agenda.
There were no declarations of interest.

12/17 To approve minutes of the last meeting 27th February. The minutes were proposed by Mrs J Gledhill and seconded by Mrs J Blair.

13/17 Election
13.1 Election of Chair. Mrs D Gair - Tasker proposed Mrs D Gregory as Chair, seconded by Mrs A Whittlestone, with all in favour.

13.2 Election of Vice Chair. Mrs D Gair Tasker proposed Mr J Longsdon as Vice Chair, seconded by Mr P Davey, with all in favour.

14/17 Financial matters.

14.1 To approve payments since last meeting:

Aon insurance	£359.54
Great Longstone Parish Council	£50.00
B Cardona	£144.00
Bluton – benches	£1,416.00
B Cardona – barrel work	£45.00
C Jones – chapel clean	£25.00

14.2 To approve payments due to be made:

S Stokes (Admin/Exp)	£331.35
Little Longstone C chapel	£40.00

The payments were proposed by Mr K Adamson and seconded by Mrs A Whittlestone.
To note donation towards printer.

14.3 To approve Annual Governance statement for Audit 2016/2017. The Annual Governance statement was proposed by Mrs D Gair-Tasker and seconded by Mrs A Whittlestone.

14.4 To approve Accounting statements for Audit 2016/2017. The Accounting statements were proposed by Mrs D Gair-Tasker and seconded by Mr K Adamson.

To note the Clerk had circulated ***copies of the accounts and variances*** to members.
To note Clerk to send in annual return to Grant Thornton, along with accompanying documents.

To note change of ***Accountant*** to West and Foster for the 2017 audit. Mr T Dewynter sadly passed away, whom would normally carry out the parish audit. The Chair had approved the use of West and Foster, who are recommended by neighbouring Parish Councils/meetings.
Following the internal audit by West and Foster, the following were raised; PAYE, VAT, fixed asset land valuation at Monsal Head.
Clerk to start looking into using a ***PAYE*** scheme (sending pay information to HMRC electronically). Clerk had looked into ***VAT*** with Dalc, a NALC document states 'Parish meetings are not local authorities for the purpose of VAT legislation. They must therefore pay VAT on any purchases which attracts it and cannot claim a refund'.
Having a ***land valuation*** on the Monsal Head 'open space' for the purpose of the annual return raised much discussion, the main areas being that the land is an asset but cannot be sold. Valuation to go as an item on the next agenda.

14.5 To approve costs to be incurred for 2017 well dressing. The well dressing costs were proposed by Mrs D Gair-Tasker and seconded by Mrs A Whittlestone.

14.6 To approve purchase of daffodil bulbs and planting. Clerk to identify exact area where there is a gap in the daffodils in the verge. Type of daffodil and number to be looked into. It was proposed by Mrs A Whittlestone to purchase/plant daffodils up to the sum of £200, seconded by Mr K Adamson. Clerk to source daffodils bulbs and to ask B Cardona to plant in autumn.

15/17 Planning matters. There were no planning matters.

16/17 Matters arising.

16.1 Monsal Head.
16.1.1 **The Ice cream van.** The Clerk circulated copies of the 'Tender document' and 'agreement', both of which had been checked by the Taylor Emmett, Solicitors, with only a few minor amendments, dates in the main. The only change proposed being:

1. Point 2.2, page 9. To keep in 'The Little Longstone Parish Meeting reserves the right to designate another part or parts of the land as the site for the van, following consultation with the successful Tenderer'. The Solicitor has suggested removing from 'following to Tenderer'.

2. Page 15 of the tender document - Form of tender. adding in' For the avoidance of doubt this equates to …… (in words) per annum, all above figures exclude VAT'.

Clerk to ensure all dates are correct throughout the document/s and liaise with the Solicitor regarding the above. Clerk and Chair to take in verification documents to Solicitor.

16.1.2 **Peak Advertiser advert**. The Clerk circulated the last advert for the tender, showing date changes.

The two documents and advertisement with Peak Advertiser. were proposed by Mrs D Gair Tasker and seconded by Mr K Adamson. The advertisement to go out in September 2017. The tenders to be opened at the November meeting.

16.1.3 **Maintenance – Monsal Head.** The Clerk had contacted DDDC regarding the ***carpark lines and mole hills.*** DDDC are looking into the scheduled new lines and molehills. ***Litter*** was raised on the car park. Clerk to write to DDDC requesting that the existing bins be emptied more often during the summer months or additional bins be put in, with the parish to contribute to the purchase of the new bins. Mr K Adamson reported on tree growth near the viaduct and the Brushfield outcome. Mr K Adamson had volunteered/instigated the ***tree clearance work*** with PDNPA around the viaduct, which had now been

carried out, with further work to be carried out in the winter. Mr K Adamson spoke of signage for the ***Brushfield route*** and the appeal. A number of items of correspondence had been received regarding the proposed Edinburgh Trial. Letter Chatsworth Estate – 'I have replied to the organisers of the Edinburgh Trial along the lines that Chatsworth must respect the decision made by Derbyshire County Council and therefore must refuse permission to allow the Edinburgh Trial 2017 to be run over the bridleway at Putwell Hill.

16.2 Parking/speeding/streetlighting.
16.2.1 Signs and road markings. The Clerk reported that the ***new signs, road markings,*** and ***white lines*** are now on order with DCC. The Clerk also reported that the new ***streetlighting*** is now scheduled in for Autumn 2018, with those areas reporting more street lighting faults being done sooner.

16.3 Maintenance.

16.3.**1 Benches**. Two new benches have been delivered, looking smart. On behalf of the parish the Clerk thanked Mr R Gregory and Mr J Longsdon, who came to the rescue when the two heavy benches arrived, needing a tractor to lift them off the lorry. It was proposed by Mrs A Whittlestone to bolt the benches to the ground, seconded by Mr K Adamson. Clerk to ask Mr R Gregory to fix the benches.

16.3.2 **Tree opposite kiosk**. Mr J Longsdon has offered to pay for the tree work. Work to be carried out in June. Clerk to liaise with contractor/Mr J Longsdon.

16.3.3 **Trough work.** Contractor planning on carrying out the work during June/early July, prior to the well dressing.

16.3.4 **New bin chapel/dog poo**. No progress on a possible bin. Clerk liaising with Cllr Neil Horton on the matter.

16.3.5 **Strimming**. To note Clerk to instruct B Cardona/J Cox to cut the left hand side after the cow parsley, Clerk to consult with Chair.

To note new **well boards** nearly finished.

To note **removal of barrels** and contents now actioned.

16.**4 Land registration**. Pinfold. Ongoing.

17/17 Correspondence.

DCC. Derbyshire County Council Elections 4 May 2017. Noted.
DCC. Notice of poll. Noted.
DCC. ***Footpaths and Byways***. Clerk reported that the new gate has been installed on the perimeter of Little Longstone parish, near to Dale Farm, It was discussed that the wall/stile up from the Packhorse is in a poor state, making it difficult to climb over, with stones loose. Clerk had chased DCC on the matter, Clerk to contact PDNPA regarding the stile.
DCC. New charges at Household recycling centres. New charges have since been cancelled.
DCC. New signs/white lines. See 16.2

DDDC. ***Review of Public conveniences near you***. Clerk circulated a letter received from DDDC (to note also gone to Ashford PC) where they are exploring 4 options with regards to the Monsal head car park toilets: closure of facilities, transfer of buildings and operation of the facilities to the local community (one off financial incentive), commercial sponsorship (providing financial support for the D Council to continue running the facilities and charging for facilities. Following much discussion, it was resolved for the Clerk to send a letter stating the strong views of the PM, stating the importance of toilets, there being nothing on the trail.

DDDC. The off-street parking places amendment no 2. Noted.

Cressbrook Band. ***Permission brass band concert; Thursday 22 June 2017,*** 7.15 – 9pm
Dalc. Circulars 5. Clerk requested insurance documentation, as in last year.

Taylor Emmet Solicitors. Returning information regarding Pinfold. Noted.
Taylor Emmet Solicitor's. Ice Cream lease. See Monsal Head.

Edinburgh Trial : Peak District Green Lanes Alliance; Chatsworth Estate; DD Peak and Northern Footpaths Society. See Monsal Head maintenance.

D Longden. Well board. See Maintenance.

N Tomlinson. Tree work. See Maintenance.

Blueton. Bench order/delivery. See Maintenance.

West and Foster. Internal audit. See finance

Grant Thornton. Annual return. See finance.

Aon. Insurance renewal. Noted.

18/17 Late items of correspondence.
Grant Thornton. Journalists can inspect accounts, as accounts published.
Dalc. Circulars 6 and 7. Noted.
DCC. Signs and lines. See 16.2.
Dalc. Report on VAT. See 14.4

19/17 Date of next meeting. Week 20th November, day to be confirmed.

The meeting was closed at 7.57pm.