**LITTLE LONGSTONE PARISH MEETING**
**Clerk: Sarah Stokes**
**Longstone Byre**
**Little Longstone**
**Bakewell**
**Derbyshire**
**DE45 1NN**

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**Minutes of meeting 20th November 2017 in Little Longstone chapel**

Present: Mrs D Gregory (Chair), Mr and Mrs D Gledhill, Mr and Mrs K Adamson, Mrs J Blair, Mr J Longsdon, Mrs D Gair-Tasker, Mrs C Burns and Mrs S Stokes (Clerk).

**20/17 Apologies for absence.**
Apologies were received from Mr P Davey, Mr and Mrs R Lambe, Mrs M Longsdon and Mr R Gregory.

**21/17 Declarations of interest.**
Mr and Mrs K Adamson and Mrs D Gregory declared an interest under donations, in relation to the chapel.

**22/17 To approve the minutes of the last meeting 1st June 2017**. The minutes were proposed by Mrs J Blair and seconded by Mr K Adamson.

**23/17 Financial matters**.
**23.1 To approve payments since the last meeting:**

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|---|---|
| Peak Advertiser (Advert) | £63.00 |
| Grant Thornton (Audit) | £120.00 |
| B Cardona (chapel mows) | £192.00 |
| B Cardona (chapel mows) | £240.00 |
| B Cardona (Chapel mows) | £144.00 |
| B Cardona (strimming) | £587.50 x two payments |
| J L Cox (Strimming) | £587.50 x two payments |
| Taylor & Emmet (Solicitors) | £420.00 |
| West and Foster (Audit) | £240.00 |
| R L Gregory (trough work) | £1,372.00 |
| (paint well boards) | £120.00 |
| R L Gregory (pump for troughs) | £52.99 |
| Markovitz (paint for well boards) | £44.40 |
| D A Longden. (well boards) | £1,180.00 |
| C Jones (chapel cleans) | £60.00 |
| Grumpah (band) | £300.00 |
| M Longsdon (well dressing) | £89.50 |
| L Waine (well dressing) | £10.00 |
| Valentine Clays (well dressing) | £142.39 |

To note the payment of painting the wellboards, as there was only a primer on the new boards.

**23.2 To approve payments due to be made.**

| | |
|---|---|
| Sarah Stokes – Clerk admin/exp | £523.49 |
| Little Longstone Congregational chapel – room | £40.00 |

To note the Clerk has ordered two new defib electrode pads, due to expiry dates, this cost of £35 each plus vat is anticipated to be covered under the service contract with CHT.

The payments were proposed by Mr J Longsdon and seconded by Mr D Gledhill.

**23.3 ICE CREAM TENDER FOR PERIOD JANUARY 2018 – DECEMBER 2020 – sealed bids.**

The sealed bids were opened by the Chair in the full meeting. With decisions being made 'for the good of the parish'.

The Parish accepted the sealed bid from Mr R Lambe of Monsal Head Ices, Hobbs Café, Monsal Head.

Clerk to inform those whom are successful/unsuccessful by Friday 1st November (in line with the tender document). The successful bid is subject to the presentation of insurance documentation (to note insurance expires end Dec 2017). Clerk to send letter/licence document for signing/rent request for the first quarter to Mr R Lambe.

23.4 To note completion of **external audit,** by Grant Thornton, with no matters to address. The Chair thanked the Clerk for her work on this.

23.5 **PAYE** and the Clerk. There was much discussion on whether the Clerk needs to be on 'PAYE'; also average hours worked per week/year over a three year period was discussed. Clerk to ask West and Foster and own Accountant's advice on this matter.

23.6 **Monsal head open space land valuation.** The Accountant had advised that the land be valued for the fixed asset reporting on the annual return. The land was a gift to the parish and cannot be sold. The parish members resolved not to go ahead with the valuation.

23.7 **Strimming costs for 2018.** It was proposed by Mrs E Adamson to go ahead with B Cardona and J Cox, joint contract, seconded by Mr D Gledhill.

23.8 To approve ordering of **xmas trees** and **grit** for Monsal head bin. The Clerk reported that the grit bin is full. It was proposed by Mr J Longsdon to organise a large tree for the trough area and 4 for the chapel, seconded by Mrs J Gledhill.

23.**9 Donations for 2017/2018.** It was resolved to fund the following:

| | | |
|---|---|---|
| Bakewell and Eyam Community Transport | £840.00 | Subscription |
| Under the Edge | £417.60 | Subscription |
| GL Cricket Club | £850.00 | Subscription |
| Great Longstone Pre-School | £300.00 | S137 |
| Helens Trust | £167.00 | S137 |

Chapel carpet, approved £2,000 - £2,500.

Chapel bell, approved in principle £1,000 - £4,000. To note looking to source a second-hand bell. When sourced, a cost to be brought to the meeting.

The above was proposed by Mrs D Gair-Tasker and seconded by Mrs J Blair.

To note there has been no daffodil planting costs, members to identify location to plant.

24/17 **Planning matters**. There were no planning matters.

25/17 **Matters arising**.

25.1 **Monsal Head.** To note new **car park lines**. The Clerk had circulated a letter/map regarding **Scratter wood**, following a site visit by the Clerk and Richard Claxton (Woodland Conservation Officer). Half of the

wood owned by PDNPA, half lease expired from Little Longstone parish. The wood not being in good order, with poor access and big drops (as was a former quarry). PDNPA raised a number of options to be considered. The Clerk to write back to PDNPA stating that the Parish would like to look into the option of:

'Formalisation of the expired lease, followed by a joint approach to Derbyshire Wildlife Trust with a view to their acquisition of both parts of the freehold basis from the PDNPA and Little Longstone Parish'

Clerk to source all relevant documentation on Scratter Wood, from records held and through Matlock records office. Clerk also to ask PDNPA to look into the costs involved in the above.

25.2 **Parking/speeding/streetlighting.** The Clerk reported that the Chapel section of 'passing place' lines had been carried out along with signage. Clerk looking into the bottom section and signage at Great Longstone end. It was noted that cars are parking on both sides of the village on occasion, making access through very difficult.

**25.3 Maintenance.**
25.3.1 **Bins.** The Clerk reported that DDDC had replied stating that they would not put a new bin in down from the chapel, but gave the option for the parish to purchase a new bin for the Monsal Head short term car park, and DDDC empty, a new bin being approx. £350 - £400. A new bin to be purchased Proposed by Mr K Adamson and seconded by Mrs D Gair-Tasker. Clerk had looked at a possible location being in balance to the current off centre bin, to the right of the information board. Clerk to go ahead.

25.3.2 **Wall stile.** Mr J Longsdon raised that he would look at the stile, as land owner.

25.3.3 **No parking sign** near village stocks. Parking in front of the village stocks, an issue. To be reviewed at the next meeting.

25.3.4 **Troughs for planting up,** near village troughs. To be reviewed at the next meeting, as troughs need maintaining/planting up.

To note trough work completed and benches bolted down thankyou to Robert Gregory.
To note work carried out on tree (funded by J Longsdon).
To note new well boards completed.

25.4 **Land Registration**. The Clerk reported that this being ongoing and the Chair would have to look to compile a statement regarding the land and its history.

**26/17 Correspondence.**

DDDC. Area Community Forum. 1 November 2017, ABC, Bakewell. Noted.
DDDC. Car parking consultation. Noted.
DDDC. Bins. See matters arising.

DCC. Waste myths. It was noted that this is regarding recycling.
DCC. Rural Policing Strategy 2017 -2019. Noted.
DCC. Parish and Town Council Liaison Forum. 21 September 2017, County hall, Matlock. Noted.
DCC. White lines and signs. See matters arising.
DCC. Stile on footpath 5. See matters arising.

PDNPA. Scratter wood. See matters arising.
UTE. Subscription. See finance.
Cressbrook Band. Concert June 22 2017. Noted.

GRANT THORNTON. Receipt of annual return. See finance.
GRANT THORNTON. Conclusion of External audit. See finance

CHATSWORTH ESTATES. Monsal dale and riverside family gathering. Letter passed from enquiry to Chatsworth. Noted.

DALC Circulars 08 – 12. Noted.

AON INSURANCE. Changes 2018.To note Aon will no longer being doing Parish insurance after this period of insurance.
BHIB INSURANCE BROKERS. Insurance policy. NALC recommended insurance for Parish insurance, it was noted to go ahead with the NALC approved insurance. Await quote nearer time.

THE MOTORCYCLING CLUB LTD. Edinburgh Trial 30th September. Not using Putwell Hill. Noted.

TAYLOR & EMMET LLP. Ice cream licence. See finance.

Various. Ice cream tender. See finance.

**27/19 late items of correspondence**.

PDNPA. Draft Transport design guide supplementary document consultation. Clerk sent to UTE.
PDNPA. Modifications to the publication version of the development management policies document. Clerk sent to UTE.

**28/19 Date of next meeting**. February 2018, date to be confirmed.