LITTLE LONGSTONE PARISH MEETING
Clerk: Sarah Stokes
Longstone Byre
Little Longstone
Bakewell
Derbyshire
DE45 1NN

Tel: 01629 640851 Email: stokes271@btinternet.com

Minutes of the meeting 12th February 2018 in Little Longstone chapel.

Present: Mrs D Gregory (Chair), Mrs J Gledhill, Mrs J Blair, Mrs A Whittlestone and Mr R Gregory.

01/18 Apologies for absence.
Apologies were received from Mr and Mrs J Longsdon, Mr and Mrs K Adamson, Mr D Gledhill and Mrs D Gair -Tasker.

02/18 Declarations of interest. There were no declarations of interest.

03/18 To approve the minutes of the last meeting 20th November 2017.
The minutes were proposed by Mr R Gregory and seconded by Mrs A Whittlestone.

04/18 Financial matters.

4.1 To approve payments since the last meeting:

Geoff Hall Carpets – chapel carpet	£2,170.00
DDDC. Bin	£420.00 (Inc. VAT)
CH Trust. Emergency phone annual cost.	£52.00
M Longsdon. Xmas trees	£260.00
J Longsdon. Xmas tree lights.	£24.99

4.2 To approve payments due to be made.

Sarah Stokes – Clerk admin/exp	£261.53
Little Longstone congregational chapel - room	£40.00
British Legion	£100.00

To note quotes for carpet received.

The payments were proposed by Mrs J Gledhill and seconded by Mrs J Blair.

4.3 To approve ordering small **'picnic'/portable tables** be to used for Parish Meetings. It was resolved to purchase 1 or 2 lightweight tables, up to the sum of £60, to be used for meetings. Mrs A Whittlestone proposed the purchase and Mr R Gregory seconded. Clerk to purchase.

4.4 Clerk to prepare for Annual return, now known as 'The **Annual Governance and Accountability return'.** To be signed at the May/June meeting. Clerk reported that West and Foster will be doing the Internal Audit for this year. An external audit will only be required for the year 2017/2018 if the income is £25K or more, with a new auditor appointed, if required. Clerk to prepare for above.

4.5 Clerk, **PAYE** scheme. Clerk has received advise from her own Accountant regarding PAYE, if a system already in place for PAYE within the organisation to go on it, if not to leave it as it is, due to small amount of pay per date. Parish Accountant was also approached, no comment to date. Clerk to look further into this matter to ensure complying.

05/18 Planning matters.

5.1 **Planning application Hobbs Café, Monsal Head. NP/DDD/1017/1094.** Replacement of 8 timber casement windows on the front elevation and replacement of 3 timber casement windows on the rear elevation with new upvc.

Parish Meeting comments sent in: No objections.

5.2 Planning decision notice, **Hobbs café** (as above). GRANTED.

06/18 Matters arising.

6.1 Monsal Head.
6.1.1 Ice cream van. Clerk reported that the agreement has been signed, insurance document obtained and rental amounts uptodate.

6.1.2 Scratter Wood. A letter had been received from P Park regarding the possible sale of Scratter Wood, P Park owning half of. P Park 'would normally place a property on the open market, it is possible that we could sell to Derbyshire Wildlife Trust or a similar organisation subject to the Authority's approval'. With regards to costs 'would be reasonable legal costs in dealing with the termination of the lease and the sale/transfer of your freehold parcel of woodland. There may also be the cost of incurring a valuer to carry out an RICS red book valuation. Of course, if it is a joint approach these costs could possibly be shared with the Authority'.

The Clerk is also gathering documents on Scratter Wood. The records office have also been approached to do research, with the parish to fund this work, approved by the Chair @ £75.00, looking at a land value map, tithe map and enclosure map. The Members supported the research.

6.1.3 Bin. To note the new bin is now in situe at Monsal Head.

6.2 Parking/speeding/streetlighting. Clerk reported that all the new signs and lines are in place, with one line outstanding, being up from The Packhorse, Clerk working with DCC to ensure this matter is dealt with. Clerk reported that Great Longstone are looking at organising some speed gun training/sessions, which will be advertised in UTE, sessions run by PCSO Phipps, only costs would be neon vests, volunteers to come forward.

6.3 Maintenance.
6.3.1 Wall stile on footpath 5, rear of Packhorse. Clerk reported that Peak Park have sent a letter stating that they will work with the landowner on improving the access for all. Mr Longsdon (landowner) will contact the P Park direct to get this matter moving, a possible gate being the desired solution.

6.3.2 No parking sign. The Stocks. No further action on this matter.

6.3.3 Troughs for planting up. No further action, to review.

6.3.4 Defib. New defib pads now in place, including spare.

6.3.5 Daffodil bulbs. Members to identify areas of verge where there are sections with no daffodils. To report at the next meeting.

6.4 Land registration. Pinfold. Ongoing.

07/18 Correspondence.

PDNPA. Scatter Wood. See Scratter Wood.
PDNPA. Stile footpath 5. See Wall stile.

PDNPA. Annual Parishes day 29th September 2018 at PDNPA. Noted.

DDDC. Bin Monsal Head. See Bin.
DDDC. Area Community Forum. Wednesday 14th February. ABC. Bakewell. 7pm. Noted.

Smaller Authorities Audit Appointments. Notification of external auditor appointments for 2017/2018 financial year. PKF Little John LLP (London). Fees £200. See Finance.

Grant Thornton. Parish Councillor information. Noted.

Wells Richardson. Accountant re PAYE. See finance.
West and Foster. Accountant re PAYE. See finance.

Great Longstone Pre-School. Thank you. Noted.
Helens Trust. Thank you. Noted.
Bakewell and Eyam Community Transport. Thank you. Noted.
Under The Edge. Thank you for subscription. Noted.
Great Longstone Cricket Club. Thank you for subscription. Noted.
Cressbrook Band. A formal thank you for the concert in June. Noted.

DCC. Temporary road closure. 19th February – 22 February. 380 metres east of junction of Main Street/ B6465 for a distance of 200 metres in an easterly direction – new gas service. Clerk reported that letter received stated 'access will be maintained when ever reasonably possible on the affected length of road.

DCC. Great British Spring clean-up 2 – 4 March 2018. Noted.
DCC. Lines and roundels. See Parking/speeding.
DCC. Records Office – Scratter. See Scratter.

Dalc. Circulars 14 – 15. Clerk reported new law on General Data Protection. Yet to clarify if Clerk can be the 'Data Protection Officer'. Clerk to look into/attend training if required by May deadline.

CHT. 999 Emergency phone agreement and new electrode pads. See defib.

RBS. Ring fencing. Noted.

08/18 Late items of correspondence.

Dalc. Circulars 1 – 3. Noted.

DCC. Well dressing. Clerk passed to Mrs M Longsdon.
DCC. Records office. See Scratter.

Gusto Cycling. Eroica cycle event. 17 June 2018. Road closures for the event, which effects both Little and Great Longstone.

09/18 Date of next meeting. May/early June, Annual Parish meeting, date to be confirmed.

The Chair closed the meeting at 7.24pm.