LITTLE LONGSTONE PARISH MEETING
Clerk: Sarah Stokes
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MINUTES OF THE MEETING 26TH OCTOBER 2023 HELD IN LITTLE LONGSTONE CHAPEL

Present: Mr J Cotterill (Chair), Mr K Adamson, Mrs D Gregory (Trustee), Mrs E Lee, Mrs C Cotterill, Mrs J Gledhill and Mrs S Stokes (Parish Clerk).

33/23 Apologies for absence. Mrs C Burns, Mrs J Mantell (Trustee), Mr G Brooke, Mrs A Plowright, District Cllr K Boothroyd (due to a DDDC meeting), Mr R Gregory, Ms A Gregory, and Mrs E Adamson.

34/23 Declarations of interest relating to matters on the agenda. The Chair declared an interest in item 4.6 on the agenda (connections to Bakewell and Eyam Community Transport).

35/23 Minutes of the meeting 1 June 2023 (Annual Parish Meeting) and 28th September 2023 (car park meeting). The minutes of the 1 June 2023 meeting were proposed by Mrs C Cotterill and seconded by Mrs E Lee. The minutes of the 28th September 2023 meeting were proposed by Mrs C Cotterill and seconded by Mrs J Gledhill.

36/23 Financial matters.

36.1 To approve payments since the last meeting.

T W Cox (stain noticeboard	£186.00
J Cox (mowing)	£877.00
B Cardona (mowing)	£1597.00
Allen West and Foster (internal audit)	£384.00
PKF (external audit)	£252.00
CHT (defib annual support)	£162.00
Troway Hall (xmas trees)	£270.00
Peak Advertiser (tender advert)	£79.80

The payments were proposed by Mrs E Lee and seconded by Mr K Adamson.

36.2 To approve payments to be made.

Sarah Stokes (Parish Clerk)	£1898.58 (admin/exp)
Little Longstone congregational chapel	£160 (room hire x 2)
Bruno Cardona (mowing)	£1597 (second payment of year)

The payments were proposed by Mr K Adamson and seconded by Mrs C Cotterill.

To note ***Clerks expenses***, include – Costs for records office, wheelie bin signs, part printer repair and poppy wreath. Chair highlighted the split in hours worked (£1674) and expenses (£224.58).

To note to approve the ***xmas trees*** for delivery (week 27th November) and further miniature trees if required. Noted the cost of £25 each for miniature one's last year (6 trees in pots from last year, noted looked like two may be required for 2023, TBC). Miniature xmas tree cost were proposed by Mrs E Lee and seconded by Mrs C Cotterill.

To note to approve the ***grit/gritting*** and snow ploughing costs for winter 2023/24. Costs were proposed by Mrs C Cotterill and seconded by Mr K Adamson.

To note no payment was made to the band (event cancelled).

36.3 To approve village maintenance costs for 2024. Noted weedkilling nr stocks. It was proposed by Mrs C Cotterill to go with the quote for £5100 for 2024, the current year being £4948, seconded by Mr K Adamson.

36.4 To discuss the purchase of hi vis '***Marshalls Gilet's*** (to replace light weight versions) for parish events. Clerk brought samples of gilets. It was proposed by Mrs C Cotterill to purchase 8 hi vis gilets similar to those bought locally for GL, seconded by Mrs E Lee. Clerk to compare costs, with a price of £10 per Gilet when purchased for GL in 2021.

36.5 **To note completion of the Annual Governance and Accounting statements** – both internal and external audits now complete for 2022/23. To note the external audit was carried out by PKF.

36.6 **Donations/funds/projects and subscriptions for 2023/24.**

The Chair stated that the PM are awaiting exact figures from DDDC on the electoral roll, to look at the S137 funds. . The Chair went through funds given 2022/23 – Pre School section 137 (£600), Pre School-Chairs fund (£400), UTE - subscription (£750), Community Transport - subscription (£1000), LEAP – subscription (£850). Members to consider donations/subscriptions and projects for the next full meeting. To note receipt of letter from LEAP – support and funds.

36.7 **Additional savings account.** Chair reported on the funds invested with Mansfield Building Society and is looking at a different account. There are very few accounts for a Parish Meeting.

37/23 <u>PLANNING APPLICATION/S</u>

37.1 ***Redundant building, Butts Rd,*** Little Longstone. NP/DDD/1023/1169. Conversion of traditional building to form holiday accommodation. PC COMMENTS: NO OBJECTIONS

37.2 ***Dean Cottage, Bottom hill Rd,*** Monsal Dale. NP/DDD/1023/1223. Listed building consent – change solid timber T& G door for half glazed timber door. PC COMMENTS: NO OBJECTIONS

37.3 ***Monsal Dale***. 4 Interpretation boards – special habitat and species in the dale/ how to be safe around cows and activities which are not permitted. PC COMMENTS: NO OBJECTIONS.

PLANNING DECISION NOTICE

37.4 ***Monsal Head hotel, Monsal Head***. NP/DDD/0223/0151. Reintroduction of hotels northern restaurant entrance, refurbishment and change of use former Stables bar to hotel rooms over existing 2 storeys, and addition of structure to form outdoor kitchen. GRANTED.

38/23 **Matters arising.**

<u>MONSAL HEAD</u>

Monsal Head 'open space' short term car park.

38.1 **<u>Trustees of 'open space</u>.'** The Chair reported that it was the plan to remove Jackie Mantell as Trustee at this meeting and add another, however recent information from the DDDC Solicitor and our Solicitor meant the PM must wait until we can confirm if a DDDC Proper Officer should be on a trustee and on documentation.

Also noted that a deed document awaits the final change of trustee, Clerk has addresses etc for the trustees old and new.

38.2 **Ice cream.** Tender, advert, Agreement/licence - To note all were approved (28/09/23).

Tenders are being sent out now; the advert is out (pleasing to the members – nice and bold in the Peak Advertiser); agreement/licence ready.

To discuss **sealed bid** procedure for new licence 01/01/24 – 31/12/26 (for 4th December meeting).

The Solicitor had confirmed that the PM are not bound to accept the highest price or any tender (as per the tender doc.). The Clerk had looked back at several previous ice cream licences, whereby the PM looked at bids 'for the good of the parish.'

It was proposed by Mrs E Lee to look at the following criteria when opening the sealed bids, seconded by Mr K Adamson:

PRICE
REPUTATION
INSURANCE
CONFLICT

And 'For the good of the parish.'

To note the current licence expires 31/12/23.

38.3 **Car park land registration**. No update since the 28/09/23 meeting.

38.4 **Car park lease**. Update on lease with DDDC for (01/12/23 – 01/12/33). To note was approved by LLPM (28/09/23).

As in item 38.1, the PM await information as to whom should be signing the lease. The document had been ready to sign, prior to a last-minute query. Due to the deadline of end of November 2023, it was resolved that the Chair and Vice Chair, whom are also Trustees be on the document, or the Chair (Trustee) and a representative from DDDC – document to be amended accordingly.

38.5 **Power take off point and DDDC EV charging points**. No update since the 28/09/23 meeting.

To note **bench staining** on the DDDC list to action.

TOILETS

38.6 **Closure of toilets in November due to lack of funds**. The Clerk gave an update from Cllr Boothroyd- Cllr Gee (Bakewell) now on the CIC toilet committee; not made as much money over the summer; not enough money in the bank to fund the toilets past November; looking at options to cut the opening hours, less cleaning needed; in need of financial assistance for operational costs (income approx. £70 a week, exp £700 a month); former Cllr Clare Gamble has resigned - Kelda having difficulty accessing the bank a/c as it is online; volunteers asked for help with collecting, counting and banking; looking at DDDC installing payment gates and helping through the provision of cleaning supplies and utilities; Cllrs' aim is for the toilets to be run by the DDDC again.

It was resolved not to give any funds, not to help with the collecting of money etc. Clerk to reply to the Cllr stating the latter and that the toilets are not in the parish of Little Longstone, they should be run by DDDC (as the toilets with similar visitor numbers are in Baslow) – where the car park funds go directly to the toilet upkeep.

38.7 **Future running of Monsal Head toilets**. – District Cllr Boothroyd is involved in the DDDC toilet working party, where they are looking at all the toilets.

Mrs D Gregory (Trustee) left the meeting at 7.50pm.

MONSAL DALE/VIADUCT

38.8 Report on **meet up with Chatsworth Estates/Peak Park in Monsal dale.** Clerk had circulated a report of the meeting on 1st August 2023, Mr K Adamson was invited to expand/update this;

Chatsworth have installed photo posts, where visitors/locals can report changes through photos. Mr Adamson has organised people to photograph on a quarterly basis, as a record – looking at changes of views; PDNPA have volunteers cutting back the weir path end of October; noted that the fence next the weir to be removed (not the railing near the weir), as people were climbing over; looking to arrange a meeting with a senior PDNPA person to look at the trees below the viewpoint area and plans for, aim to keep the view open; there is the balance being to keep the views open and to encourage nature; ash die back noted; noted that PDNPA own the viaduct as part of the Monsal Trail.

Clerk added that the meeting had been very effective, to look at specific areas on site, with those whom would be doing the cutting back etc; also noted that where trees grow in the river, this is helping to slow the flow of the water – helping with flooding.

Other

38.9 **Well dressing**. Update on July event. Noted the well dressing went ahead, with the band event cancelled. The Chair stated that a platform over the troughs be looked at to hold the well boards, as the heavy boards are an issue, Chair to look into costs for materials (labour provided by Chair).

To approve booking of a **band** for 2024. It was resolved for the Clerk to look at bands such as the Grumpah band, possible bands with 'humour.' Also, a smaller group in case the event is required to move inside due to poor weather, or under a temporary covered area. Clerk to also clarify the well dressing date.

39.10 **Parking/speeding/streetlights.**

Dog poo/litter – dog poo on lane adjacent GL border, just into the lane, this being a regular occurrence (dog poo notices up).

Maintenance – Noticeboard. Noted that work had been carried out to the board, however the glass then collapsed and needed further repairs. It was proposed to go ahead with a new oak noticeboard @ £850 (quote received from joiner), this was proposed by Mr K Adamson and seconded by Mrs C Cotterill.

Stiles/gates – New hand rail and post had been put in by PDNPA (Clerk brought photo of), on the path leading up from The Packhorse. Clerk Raised that DCC/PDNPA and landowner are looking at a path and fencing in the field adjacent the Monsal Trail (where there is a new gate) – this path leads towards LL village.

Troughs/area – no report.

Speeding – signage. DCC/PDNPA are working on a new finger post sign at Monsal Head, which points in three directions. It was noted that the sign is still missing down on the trail (PDNPA are aware of this – PM sent photos). Also asked DCC to replace the faded 30mph signs in the village.

40/23 **Parish Email.** The external auditor had raised that the PM will need a separate email address prior to the next audit. It was proposed that the Clerk look to set up an email in the early part of 2024, looking into Kualo (who GL

Parish Council use), @ approx. £71 a year plus set up costs, this was proposed by Mrs E Lee and seconded by Mrs C Cotterill.

41/23 Correspondence.

DDDC Cllr Boothroyd. Traveller sites and Monsal Head toilets.
DDDC. Electric vehicle charging points.
DDDC. Cllr Boothroyd. Introduction/meetings.
DDDC. Car park lease.

DCC. Cllr Sutton. **Traveller sites**. Following emails from the County and District Cllrs, DDDC are looking at a better system for accessing sites; also looking at sites on the market; also noted that progress is being made on the woodyard site (between Cromford and Whatstanwell).

DCC. Snow warden scheme.
DCC. Signage.

Chatsworth Estates. Update on Monsal Head interpretation boards.
Chatsworth Estates. Meeting date.

Peak Park. Ranger – Kate Wilson. Monsal dale.
Peak Park. Ranger – Kate Wilson. New post and handrail nr steep stile.
Peak Park Ranger – Tree planting Ashford Parish towards Fin Cop.
Peak Park. Finger post sign.
Peak Park. Dales' area ballot.
Peak Park. Fencing application nr trail/gate.
Peak Park. No longer sending through planning decision notices (available online).

Lovedays Solicitor. Numerous emails – tender, agreement, car park lease.

Dalc. June/ July /August/ September newsletter.

Sarah Dines MP. Thank you for litter picking in the community.

RBS. Circular/s.

PKF. Completion of audit.
PKF. Receipt of audit documents.

Resident. Well dressing funds - £203.40 (2023 well dressing)

Resident. Planning application details.

42/23 Late items of correspondence.

DDDC. District Cllr Kelda Boothroyd. Toilets update.
DDDC. Solicitor. Car park lease.
Lovedays. Solicitor. Numerous.

43/23 Date of next meeting. 4th December – to open sealed bids for ice cream. February 2024 (TBC).

The Chair closed the meeting at 20.16 pm.