LITTLE LONGSTONE PARISH MEETING
Clerk: Sarah Stokes
Longstone Byre
Little Longstone
Bakewell
DE45 1NN

Tel: 01629 640851 Email: sarah.l.longstone@gmail.com

Minutes of the Annual Parish Meeting held on 22nd May 2024 in Little Longstone chapel

Present: Mr J Cotterill (Chair), Mr J Longsdon (Vice Chair), Mrs A Whittlestone, Ms A Gregory, Mr G Brooke, Mrs A Plowright, Mr N Morgan (Hobbs Café owner), Mrs C Burns, Mrs C Cotterill and Mrs S Stokes (Clerk).

The Chair opened the meeting at 7pm

09/24 Apologies for absence. Mr and Mrs K Adamson, Mrs E Lee, Mrs J Gledhill, and Mrs M Longsdon.

10/24 Declarations of interest relating to matters on the agenda. Mr N Morgan (owner of Hobbs café) declared an interest in the ice cream van item on the agenda.

11/24 Minutes of the meeting 28th February 2024. The minutes of the meeting 28th February 2024 were proposed by Mrs C Cotterill and seconded by Mrs A Plowright.

Mr N Morgan was invited to speak with regards to matters at Monsal Head in relation to the ice cream van. Parish Meeting members to discuss the item as it appears on the agenda. The following areas were raised: Owner of Hobbs Café; originated in Eyam; last year had ice cream lease – van nr business premises; summer trading down in first year; Chair of Parish Meeting had a site meeting with Hobbs; Parish ice cream tender process – have a social responsibility to the local community, a van is being brought from out of the Peak District, travelling to the site; Fredericks have responsibility for cleanliness, businesses pay for trade waste; there is a litter problem – 1 bin is being used; Fredericks customers using Hobbs's facilities/toilet; there are Health and Safety issues near the ice cream van where people are queuing – traffic and public access. There have been a lot of near misses in the last year; People are queuing on the path and road, on a bad corner, go into the road in the queue. On two occasions there was a close incident. Ask that when the next tender is put together, add these aspects in; the environmental aspect – the diesel engine runs constantly all the time it is there. The smoke builds up affecting the café (smells, fumes, and noise). Whilst appreciating that the ice cream van has historically been there, Hobbs are asking the parish to look at other ways to raise funds other than having the ice cream van there, Hobbs happy to help on this. Asked that going forward the Parish look in detail at the tender and consider the Peak Park way of tenders (environmental)/ to consider that there is a residential property nearby. Mr N Morgan thanked the Parish Meeting for having the opportunity to speak.

To note subject continued under 'ice cream van.'

12/24 Election of Chair. Mrs A Whittlestone proposed Mr J Cotterill as Chair, seconded by Mrs A Plowright.

13/24 Election of Vice Chair. Mrs A Whittlestone proposed Mr J Longsdon as Vice Chair seconded by Mrs A Gregory.

14/24 Financial matters.

14.1 To approve payments since last meeting.

LASRA (C/O GL Parish Council)	£625.00 (Section 137)
LASRA (C/O GL Parish Council)	£225.00 (Chairs fund)
Under The Edge	£850.00 (subscription)
Bakewell and Eyam Community Transport	£1000.00 (subscription)
LEAP	£850.00 (subscription)

To note LASRA does not have a bank account yet, funds given for the buildings on the rec only.

The payments were proposed by Mrs A Whittlestone and seconded by Mr J Longsdon.

14.2 To approve the payments to be made.

Sarah Stokes (Parish Clerk) Admin	£818.15
Sarah Stokes (Parish Clerk) Admin	£242.00 (Back pay from April 23)
Sarah Stokes (Parish Clerk) Exp.	£217.06
Sarah Stokes – hi vis	£72.00
Little Longstone Congregational chapel (room hire)	£80.00
Clear Insurance Management Ltd – insurance	£438.01
Thomas Walton (Steve Walton Electrician)	£60.00
Skipton Building Society (savings account)	£500.00

The payments were proposed by Mr G Brooke, seconded by Mrs A Whittlestone.

To note the Skipton building Society funds are to open the account, see item 14.7.
To note insurance (previously BHIB – now become Clear insurance). The insurance is now under the name of 'The Parish Trustees of Little Longstone.'

14.3 To approve **well dressing** costs for 2024. (To note platform costs already approved). Well dressing costs were proposed up to £400 by Mrs C Cotterill, seconded by Mr G Brooke. Costs for the **flower festival** were also proposed up to £120, by Mrs A Whittlestone and seconded by Mr J Cotterill. Receipts required for all payments.

14.4 To approve **Annual Governance statement** for Audit 2023/24. The Annual Governance statement was proposed by Mrs C Cotterill and seconded by Mrs A Plowright.

14.5 To approve **Accounting statements** for 2023/24. The Accounting statements were proposed by Mrs A Whittlestone and seconded by Mrs A Plowright.

14.6 Audit- Little Longstone Parish Meeting are **exempt from the external audit for 2023/24.** Chair to sign exemption form. To note internal audit by Allen West and Foster. Noted that as the income/ and or expenditure is less than £25k LLPM are exempt to an external audit for 2023/24. The exemption was proposed by Mr J Longsdon and seconded by Mrs C Cotterill.

To note the accounts and variances were distributed to those in the meeting.
To note the exemption notice displayed on the community noticeboard.

Clerk to send relevant documentation to the external auditor.

14.7 Savings accounts.

14.7.1 Skipton Building Society – Community saver issue 11. It was proposed by Mrs A Whittlestone to open the Skipton account with an opening balance of £500, and then a further £25,500 – being a total of £30k from the RBS

deposit account, seconded by Mr G Brooke. Mrs A Plowright proposed the signatories: Mr J Cotterill (Chair), Mrs S Stokes (Clerk) and Mrs E Lee. Clerk to action.

14.7.2 Mansfield Building Society – Community saver. To update on possible movement of funds within Mansfield, to an alternative account. Chair reported on the account LLPM currently hold (30-day notice- 2.5 %) and alternative accounts. The 30-day notice account has approx. £86,500 in it.

It was proposed by Mr G Brooke to close the 30-day notice account, seconded by Mr A Whittlestone.

Mrs A Whittlestone proposed the opening of the Club and Charity deposit 180-day notice 2nd issue Mansfield Building Society account- 4.6%, transferring the £86,500, with the signatories: Mr J Cotterill (Chair), Mrs S Stokes (Clerk) and Mrs E Lee, seconded by Mrs A Plowright. Clerk to action.

14.8 Xmas tree lights. To report on costings for xmas tree lights – coloured. Chair reported lights used in Great Longstone (tried and tested for many years). It was proposed by Mrs A Whittlestone to purchase the coloured string lights (in 10 m connectable sections) approved up to £500, seconded by Mrs A Gregory. Chair/ Clerk/Vice Chair to look at appropriate number of lengths/ power supply/bulbs. Lights to be purchased by xmas, with the old lights to be passed to the chapel for the community Christmas tree chapel display. Clerk to action.

To note new email, at no cost to LLPM – sarah.l.longstone@gmail.com

15/24 Planning matters. There were no planning matters.

16/24 Matters arising.

16.1 MONSAL HEAD

16.1.1 Car park land registration. Land registration now completed. Title number – DY457210, registered proprietor 'The Parish Trustees of Little Longstone'.

16.1.2 Car park lease. Awaiting the revised lease. A change of contact at DDDC has delayed matters. As requested by DDDC the parish insurance has been changed to 'The Parish Trustees of Little Longstone' and DDDC have been provided with a copy. The new insurance noted to include the bench area under the above naming.

16.1.3 DDDC Proper Officer – involvement in meetings. The new contact at DDDC is looking into the Proper Officer's requirement to be involved, distinguishing between a routine meeting and when assets are being discussed. Dalc advised that when discussing a new lease, it would be good practice to involve the Proper Officer at DDDC.

Our Solicitor at Lovedays has confirmed that there is now no need for a 'deed of trustees' as the Parish Meeting is a recognised body acting by the Chair and the DDDC appointed person.

16.1.4 Power take off point and DDDC EV charging points.

Clerk had spoken to DDDC who are currently doing a trial on EV charging points in another location. Will then review this. Before any work is planned at Monsal Head, the electrics on the short-term car park need looking at an upgrade.

Mr N Morgan left the meeting.

16.1.5 Ice cream van.

Noted in receipt of a copy of Fredericks insurance and payments to date.

Following the May day bank holiday Hobbs Café raised concerns for the following: Fredericks wrappers on Hobbs property; eating Fredericks ice creams on Hobbs property and using their toilets; Parish Meeting looking into putting signs up to direct people to the public toilets; issues with the sound of the ice cream van and fumes from the van; a non-driver is sometimes left with the van, rubbish near the van; if the van could be switched round with the hatch facing into the car park; if the van could be moved to another location in the car park.

To note the Clerk visited the ice cream van; no rubbish around the van, bin nearest was full, van person said they take the wrappers off (as is a beauty spot), discussed them bringing another bin which has been the case with previous leases (said people put dog poo bags in so difficult to transport this in the van back to depot).

To note the Chair met with Hobbs on site 21/05/24.

The following were raised by parish members; the previous café owner went and tided up rubbish on the car park for the good of their business; areas can be discussed/reviewed when look at the next tender; highlighted that funds from the income do go to community groups such as the community transport, for the good of the community; changes noted at the café with the new ice cream parlour/sweets (concerns expressed that this could have a possible negative impact on future tender); moving from residential to an air B & B; hotel also selling ice creams; ice cream available for visitors when Hobbs is closed. Also noted that the door entrance has changed, now two doors used towards the hotel direction, (closer to the ice cream van). The position of the van and which way the hatch faces was previously discussed at an on-site meeting with DDDC, before fresh lines were marked out, consideration for health and safety and cars moving to from and within the car park; putting the van on the hatched lines only (there were strong feelings this should be the case for historical reasons). All to be reconsidered for the next part of the tender, which needs to be rebalanced to address concerns while achieving the best returns for the good of the parish. Parish Meeting are trying to sort the electric charging point (to note at present you cannot make someone bring one of their electric vans). Noted that Fredericks must keep the ground around the van clear of any waste relating to goods sold from the van – lease. Noted that Fredericks are only traveling from Chesterfield.

Clerk has spoken to DDDC who are going to put in signage imminently pointing towards the public toilets (sign attached the car park pay point); Clerk also spoken to DDDC about a big belly bin near the ice cream van – there is a trial of two big belly bins in the back car park (£6K per bin) plus other costs, DDDC suggested considering moving the front car park bins, so two are closer to the ice cream van area (where the bin is full of a variety of rubbish), ones at other end not used very much; Clerk also asked DDDC to pick up litter in the car park (their lease with the Parish Trustees of Little Longstone Parish Meeting, has high standards to adhere to with regards to litter so reminded them of this). Clerk had asked DDDC to remove the Santa sign at the pay point and the broken fire sign.

To note Fredericks queried the new signage at Hobbs, no action further as signage is attached to the property.

To action –
Clerk to write to Fredericks raising the key points.
Clerk to write to Monsal Head hotel with regards to rubbish (inc. pizza boxes and coffee cups).
Clerk to write to DDDC – look at bin re location, ask for noise and emissions tests on the ice cream van

To note bench staining on DDDC list.

To report on signage at Monsal head – DCC/Peak Park. The new signs at the viewpoint and down the steps due for installation in the coming weeks. Clerk has also reported the sign at the Crossroads which is leaning heavily to one side.

16.2 TOILETS. No report.

16.3 MONSAL DALE/VIADUCT. Following the request of a resident, the Clerk has asked for No BBQ signs be put up in the dale, as in previous years, Clerk contacted both Peak Park and DDDC on this.

16.4 OTHER

Well dressing/blessing and band 2024. Weekend Saturday 13th July/ Sunday 14th July – Grumpah band (3 – 4.30pm). Well blessing to be confirmed, to work alongside GL. Platform for well board – Chair and Vice Chair to look at a platform to position the heavy board at a lower level.

Parking/speeding/streetlights. New 30mph signs have replaced the faded ones on the stretch opposite the allotments, following LLPM's request.

Dog poo/litter. Chairs dog poo insert had gone in UTE.

Footpaths/stiles and gates. No update on the area adjacent the trail coming across to LL village centre. Clerk to report the rotten sign to the rear of the Packhorse inn.

Trough area/Defib. Chair/Clerk had been on site to look at work required around the troughs; Chair went through the list. It was proposed by Mrs A Whittlestone to go ahead with the painting/staining work to the benches @ £330 plus vat with the addition of the work around the troughs @ £375 plus vat (with the addition of some tree work), seconded by Ms A Gregory. Trough pump not working properly was raised – noted that water is lost through people using it for filling up water bottles/ spilling out, therefore cannot work effectively.

Trough area to be looked at for annual/ spring maintenance at the next meeting looking at 2025/beyond.

Defib – Electrician looked into replacing the bulb/ or light, discovered no electric supply feeding it. To note as part of the deal that BT made with The Community Heartbeat Trust (defib), they would continue to supply electricity to box for 7 years. Clerk/Chair to re look at the electricity cabinet/ power in the box. It was proposed by Mrs A Whittlestone to ask the Electrician to look at power from this box to carry out work for a defib overhead light, seconded Mrs C Cotterill.

To note awaiting new noticeboard during 2024 – ordered with joiner.
To note in receipt of the hi vis jackets.
To note letter went to landowners – cows and responsibilities.

17/24 Correspondence. – All noted.

PKF Little John LLP. Annual Audit.
PKF Little John LLP. Noted change of LLPM email.

Dalc – March and April newsletters.
Dalc. Noted change of LLPM email.

Dalc. Proper Officer and meetings. Clerk highlighted '*A parish meeting is open to the public, so those who are not electors in the parish are also entitled to attend. However, unless they are an elector in the parish they are not entitled to speak or vote. You are also able to exclude those from outside of the parish if there are matters of a confidential nature to be discussed, of the which the tender would be an example.'*

DCC. Noted change of LLPM email.
DCC. Parish and \Town Council Liaison Forum 16/04/24.

DDDC. Completion of Land Registration – 'Land at Monsal Head.'

DDDC. Parish insurance noted
DDDC. Notice of election – Police and Crime Commissioner and Mayor for the East Midlands Combined Authority. Notice of Poll.
DDDC. Noted change of LLPM email.
DDDC. Involvement of the Proper Officer in meetings.
DDDC. Solicitor – change of.
DDDC. Car park lease.

Peak Park. Noted change of LLPM email.
Peak Park. Right of way signage.

Lovedays. Deed of trustees.

Allen West and Foster. Internal Audit.

Office of Sarah Dines. Notice Parliamentary Assistant leaving.
Office of Sarah Dines. Posters.

Fredericks. Signage at Hobbs café.
Fredericks. Insurance.

Clear Councils. Insurance change in name of 'The Parish Trustees of Little Longstone'
Clear Councils. Insurance renewal.

Mansfield Building Society. Certificate of interest and 'Important information for savers booklet.

St Giles. Church roof contacts and well blessing.

Electrician. Defib. Numerous.
GLPC. Defib electrics.

Creation studios. Hi Vis order.

Public. Ice cream van, contract, and Parish Admin costs. Numerous emails.

Community Heartbeat Trust. New battery.
Community Heartbeat Trust. Lights.

Resident. Trough area.
Resident. Sewerage issue /Severn Trent.

Local Resident. Cows.
Brock & Morton. Cows in Little Longstone Parish.

UTE. Thank you, funds.
LEAP. Thank you, funds.
Bakewell and Eyam Community Transport. Thank you, funds.

18/24 Late items of correspondence. All noted.

LASRA. Thank you for funds and launch event 20th July 2024.

Visit Peak District. East Midlands well dressing today.

Dalc – insurance companies.

Fredericks – Certificate of employer's liability insurance.

Resident. Verges. Parish Member raised if the parish could consider not cutting back the verge on the chapel side leading down to first property- noted some of the areas have little growth due to tree shade. Consideration for bio diversity and insects. Also weed spraying in the village adjacent the road and walls, could these be strimmed. Clerk highlighted that verges were strimmed due to grass growing to such a height that it flops on to the adjacent footway. Noted that the current years contract has begun and already agreed. To put on the autumn agenda for 2025 maintenance, for discussion.

Great Longstone Parish Council – Invite to the GL Parish meeting for Little Longstone Chair. Also list of up and coming 'village week' events/well dressing.

Peak Park ranger – signage/fires/BBQ's

Mansfield Building Society – forms transfer account.

Hobb's café – various Monsal Head.

Little Longstone congregational chapel – Parish funding and churches. It was resolved that Little Longstone Parish Meeting can fund the mowing in the churchyard, but not funds towards the building (at this point in time).

DDDC. Allotment provision – Clerk replied, Allotments under private ownership with 1 tenant.

Peak Park. Annual Parishes Day 12th October 2024.

Sarah Dines MP. Question and Answer session. Clerk to contact GLPC re a joint session in GL village hall.

19/24 Date of next meeting. September/October 2024.

The meeting was closed at 8.52pm